

Risley with Hopwell Parish Council

Borough of Erewash

34 Sparrow Close
Ilkeston
Derbyshire
DE7 4PW
Telephone: 07541 737496
Email: clerk@risleywithhopwellparishcouncil.org.uk

6 November 2020

Dear Councillor

You are hereby summoned to attend an Ordinary Meeting of **Risley with Hopwell Parish Council** which is to be held via Microsoft Teams on **Thursday, 12 November** commencing at **7:00pm**.

The meeting is to be a virtual meeting due to the restrictions which came into force on Thursday, 5 November. As usual, members of the press and the public are welcome to attend and speak in the public session. They are asked to contact the Clerk to give their email address in order that an invitation may be sent.

The business to be conducted is set out below.

Yours sincerely

Sue Dunkley

Sue Dunkley
Clerk

A G E N D A

- 1 **Apologies for absence**
To receive apologies for absence (if any)
- 2 **Declaration of Members' Interests**
To enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time
- 3 **Variation of order of business** (if any)
- 4 **Dispensations**
To report on and consider any requests for dispensation in accordance with S31 of the Localism Act 2011.

- 5 **Public Session**
 a) Members of the public.
The period of time designated for public participation is 20 minutes during which time members of the public are permitted to speak once only for a maximum of 3 minutes in respect of any item of business included in the agenda at the Chair's discretion.
 b) Reports from the Police, County Council and Borough Council members.
 c) Reports/updates from Parish Councillors.
- 6 **Approval of the minutes of the meeting held on 12 October 2020**
 To approve the minutes of the meeting held 12 October 2020 as circulated.
- 7 **Exempt items**
- 8 **Chair's announcements**
- 9 **Clerk's report (as circulated)**
- 10 **Derbyshire Association of Local Councils**
- 11 **Matters for determination**
 (a) Date of Christmas Light switch on
 (b) Snow Warden Scheme
 (c) Date for Clerk's Staff Appraisal
 (d) Date for Panel meeting for the co-option of new councillors
- 12 **Finance**
 a) **Accounts for payment**
 These will be paid by bank transfer once approved. As per financial regulations the Vice-Chairman will be verifying payments on a quarterly basis
- | <u>Payee</u> | <u>Amount</u> |
|---|--------------------|
| Shed Grounds Maintenance
(Grounds maintenance, VAT £96.25) | £577.48 |
| Salary and expenses for October
HMRC
(PAYE for October) | £383.29
£ 69.80 |
| PKF Littlejohn LLP
(External Audit fee – VAT £40.00) | £240.00 |
| Tim Ainsworth
(Strimming of land behind Village Hall) | £100.00 |
- b) **Receipts**
 £55.00 Hanging Basket Sponsorship from Risley Conversation Group
- 13 **Playground inspections**
 a) Submission of monthly playground inspection report
 b) Matters arising from inspections
- 14 **Planning**
 None to report

- 15 **Matters for information**
a) Long Eaton Town Board survey
b) Census 2021 Councillor's handbook

- 16 **Future agenda items**
To ask for any items which members wish to be included in a future agenda. Items identified are:-

- Painting of play equipment and benches
- Work to hedge behind Village Hall
- Works to trees
- Information Point

- 17 **Dates of future meetings**
10 December, 14 January 2021, 11 February, 11 March 2021, 8 April 2021

**Part 2 – Confidential information
exempt items for consideration in private**

None