

# MINUTES OF THE ORDINARY MEETING OF RISLEY WITH HOPWELL PARISH COUNCIL

held in the Risley Village Memorial Hall on Thursday, 16 July 2020

**Present:** Cllrs P Ancliff, J Hitchcock, S Jarratt, F Jones, S McCann, P McKeown and M O'Neill

**In attendance:** S Dunkley (Clerk)

Cllr S Jarratt (Chairman) in the Chair

The Clerk asked all attendees to sign the attendance sheet in accordance with the procedures for track and trace. She also reiterated that a risk assessment had been carried out for this meeting.

## Part 1 – Non confidential information

### 20-001 Apologies

Apologies for absence were given for Parish Councillor B Housley, Borough Councillors V Clare and T Scott and County Councillor W Major.

### 20-002 Variation of order of business

None required.

### 20-003 Declarations of interest

Declarations of interest to be given should relevant business be discussed during the meeting.

### 20-004 Dispensations

The Clerk informed the meeting that Cllr Housley will have reached six months' non-attendance in August due to illness. It was therefore RESOLVED to grant a dispensation for six months which will run from August until January 2021.

### 20-005 Public session

#### 1) Members of the Public

There were no members of the public present at the meeting.

#### 2) Reports from Councillors appointed to outside bodies

(a) Cllr O'Neill reported that an amended Code of Conduct for Members had been approved at the Standards Committee held on Tuesday, 14 July.  
Noted

(b) Cllr Jarratt gave a verbal report on the Village Hall which is just starting to open for limited levels of business. Noted

#### 3) Reports from the Police Liaison Officer, County Council and Borough Council

(a) Cllr McKeown gave a verbal report on behalf of the Police Liaison Officer. During the last eight weeks there have been nine incidents reported to the Police. It was RESOLVED to ask PCSO Pykett to attend the next meeting if possible.

- (b) The borough report submitted by Cllr Scott on behalf of Cllr Clare and himself was circulated to members prior to the meeting. Noted.
- (c) No report received for the County Council.
- 4) Reports and updates from Parish Councillors
  - (a) Cllr Ancliff gave a verbal report on the work being carried out at The Old Post Office. Work has stopped on the wall at the ford but the rest of the work to the wall is continuing. Permitted development from 2018 has now started for a garage and games room.
  - (b) Cllr McKeown reported that the overgrown hedge at the School is blocking the footpath. The Chairman reported that this work is usually carried out before the School reopens in September and after the nesting season and the Clerk was asked to mention that this is required. Cllr McKeown further reported that the Twitchell off Second Avenue still requires attention.

**20-006 Approval of record of email exchanges since April 2020**

It was agreed that the emails recording parish business have been useful to Councillors during lockdown and it was RESOLVED to formally approve them.

**20-007 Exempt items**

None.

**20-008 Chairman's announcements/report**

Other than the items on the agenda, the Chairman had nothing further to report.

**20-009 Clerk's report**

The Clerk's report had been circulated prior to the meeting, the content of which were noted.

**20-010 Derbyshire Association of Local Councils**

July newsletter. Circulated and noted.

**20-011 Matters for determination**

- a) As members were aware, one of the goal posts on the play area had to be removed as it was corroded and posed a safety issue. Following discussion, it was RESOLVED to arrange for a like-for-like replacement and the Clerk was asked to approach the contractor to undertake this work.
- b) Cllr McCann asked for the speeding problem through the village to be an item on this agenda as there have been several reports of vehicles travelling in excess of the speed limit, especially on Derby Road, over the last few weeks.  
A discussion took place on the protocol to be followed before a survey request is made to the county council. Cllr McKeown reported that the last traffic survey took place in 2018 and believed that further statistics would be required in order to strengthen the need for a further survey to be carried out. He had collated statistics from previous speedwatch sessions and proposed that the parish council should continue to collate information for the next six months and then prepare a business plan to take to the county council. It was therefore AGREED that this should be the action to take and Cllr McCann volunteered to lead this project and update and report back to the parish council over the course of the next few months.

- c) The Clerk asked the parish council to consider the format of future meetings bearing in mind that some councillors were unable to take part in virtual meetings. The legislation has since changed whereby physical meetings are now able to be held as long as a risk assessment is carried out and government guidelines are followed for social distancing etc. It was AGREED that physical meetings were preferred and the Clerk was asked to enquire whether the Village Hall would be available for the rest of this year as the venue proved ideal for distancing purposes.

## 20-012 Finance

### (a) Accounts for payment

It was RESOLVED to approve the following payments. These will be paid by bank transfer once approved and as per financial regulations will be verified on a quarterly basis

<u>Payee</u>	<u>Amount</u>
Steelcraft Fabrications Ltd (removal of goalpost - VAT £24.00)	£144.00
Shed Grounds Maintenance (Grounds maintenance, VAT £96.25)	£577.48
Mr I Renshaw (Various repairs to play equipment)	£ 70.00
Salary and expenses for June	£315.20
HMRC (PAYE for June)	£ 63.40
Risley Memorial Hall (Room hire)	£ 25.00
2commune (Website licence, hosting and email account – VAT £62.00)	£372.00
Plantscape Ltd (Planter at Hopwell – VAT £83.00)	£498.00
Expenses for internet security and sanitization	£ 47.68

### (b) Receipts

VAT - £1,240.53

### (c) Approval of 2019/20 Accounts

- i) The Annual Internal Audit Report was received and noted.
- ii) The Annual Governance Statement was received, approved and signed by the Chairman and the Clerk/RFO.
- iii) The Accounting Statements, bank reconciliation and explanation of variances form were considered and approved and subsequently signed by the Chairman. The Clerk/RFO will arrange for the notice of public rights to be displayed accordingly and paperwork forwarded to the external auditor.

## 20-013 Playground inspections

The inspections for April and May were undertaken by Cllr Jarratt and for June, Cllr Hitchcock. Apart from litter, there appeared to be no problems.

**20-014 Planning**

ERE/0620/0035 – 96 Derby Road, Risley (work to protected Oak tree) – Noted.

**Decisions made**

The Old Post Office – variation of conditions. Refused

37 Derby Road – works to protected Lime trees. Approved

**20-015 Matters for information**

Derbyshire County Council’s Community Newsletter was noted.

**20-016 Future agenda items**

- Painting of play equipment and benches
- Work to hedge behind Village Hall
- Christmas Lights

**20-017 Dates of future meetings**

To be confirmed

**Part 2 – Confidential items**

None.

Meeting closed at 20.05pm.

Signed ..... Chairman

10 September 2020